

NELSON BAY STRATA SERVICES

Please complete each relevant section below and ensure it is returned to either the Email Address or PO Box as shown on the bottom of this document, in order for our company to be able to keep Owners informed of important matters or emergencies concerning their Lot.

NB: Would you prefer your Levy Notices to be emailed . YES or NO

Also please note: It is most important to notify our office by correspondence should any of the details entered below change at any time

LOT OWNER UPDATE DETAILS

Lot No Strata Plan Number & Address:

Owner/s:

Address:

Home Phone:.....Work:.....Mobile:.....

Fax:.....E Mail:.....

PLEASE PRINT ALL ABOVE INFORMATION NEATLY IN BLOCK CAPITALS

LEVY AND CORRESPONDENCE DETAILS ONLY IF NOT THE SAME AS ABOVE.

Name:

Address:

Phone:Work:Mobile:

Fax..... E Mail.....

PLEASE PRINT ALL ABOVE INFORMATION NEATLY IN BLOCK CAPITALS

REAL ESTATE AGENT DETAILS IF UNIT RENTED

Name:

Address:

Phone:Fax:Email:.....

Is your Real Estate Agent responsible for payment of your Levies YES NO

PLEASE PRINT ALL ABOVE INFORMATION NEATLY IN BLOCK CAPITALS

Owners Name: Signature: